



Fagg's Geelong Pty. Ltd., 1 – 13 Barwon Terrace, South Geelong 3220
Ph. 5221 2899 Fax: 5222 2275
ACN: 130 782 802 ABN: 84 556 105 530

November 4, 2011

TO ALL GROUPS ON BBQ ROSTER

Greetings again!

The next roster from December 2011 to June, 2012 is below.

As you will be aware, our new store is up and running. The location of the BBQ has changed to the front of the store. This gives better exposure and is also safer. In due course, a new bench with running water, power and storage space will be installed in this area to make it easier.

To help us confirm all the arrangements for this roster, would you please take the time now to complete and return the Response Form **below** by email or post no later than **November 25, 2011**.

Important:

Please ensure that your group follows all these guidelines carefully.

1. Your group's public liability insurance cover must be \$10 million. Your group must supply to us a current copy of your policy prior to your weekend. Please drop it into the office, fax it to me on 5222 2275, scan it & send an email or post to PO Box 360, Belmont 3216.
2. Please call me early in the week before your allocated weekend to re-confirm that your group is coming. *Some groups are very good at this, others do not call at all – please be in the first category!* If you need to change with another listed group, please advise me. Do not give your place to a group which is not on the list without prior authorisation from me (for insurance and Council purposes).
3. Customer car parking on weekends is our top priority. **Only one** car park space to be used by your group. Once you have unloaded, please park next to the bike shed. Any other vehicles associated with your group **must** be parked outside in Barwon Terrace (not in the car park or on Willis Place). Please make sure all the people in your group are aware of this.
4. Please make sure that **all people** who are working with your group aware of our BBQ guidelines and follow the required City of Greater Geelong food preparation and handling practices.
5. The wearing of aprons & disposable gloves is compulsory at all times for people handling food.

6. Waste water from utensil and hand washing must be disposed of into the toilet (at rear of the store near the paint department), not into the gutter or onto the garden bed.
7. Please ensure that the gas bottles hoses are securely connected to both the bottle and the BBQ. The bottles must always must be 'in-test'.

As you know, we send a copy of the roster to the City of Greater Geelong so they know which group is operating the BBQ each weekend. However, current Council regulations mean that if your group is only selling sausages, onion, drinks, etc., **you do not need a Permit**. It is only if your group wants to sell hamburgers that you need a Permit. Of course, all appropriate Food Handling standards must always be followed.

If at any time, the leadership or contact person of your group changes, please ensure provide us with any new contact details. Also, please advise me if your group no longer wishes to be on the roster – we currently have about six groups waiting for this fund-raising opportunity!

We hope your group's BBQ is a successful fundraiser for your group. Best wishes for Christmas and 2011.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Keith', with a long horizontal flourish extending to the right.

Keith Fagg,
Director

**FAGG'S MITRE 10 SOUTH GEELONG
FUNDRAISING BBQ ROSTER DECEMBER, 2011 – JUNE, 2012**

Weekend	Group	Contact Name	Phone
Dec. 4/5	Grovedale Scout Group	Marie McPadden	5266 1841
Dec. 11/12	2nd Geelong Scouts	Keith Jones	5224 2262 / 0419 395767
Dec. 17/18	Leopold Lions Club	Graeme Chappell	5250 2187
Dec. 31+	Winchelsea Scouts	Ken McDonald	0418 524150
Jan 7/8	Winchelsea Scouts	Ken McDonald	0418 524150
Jan 14/15	World Challenge	Amanda Kenneally	
Jan 21/22	Geelong Firecats	Gaye Blackam	0414 187666
Jan 28/29	Moolap Baptist Church	Dale Tampion	
Feb. 4/5	Leopold Scouts	Fran Lakey	5250 3750 / 0409 366545
Feb. 11/12	Leopold Lions Club	Graeme Chappell	5250 2187
Feb. 18/19	Paddington Toy Library	Jo Scott	5241 5958 / 0408 683795
Feb. 25/26	Rotary Club of Highton Kardinia	Nick Oakley	
March 3/4	St. Alban's UCA East Geelong Men's Shed	Pam Rowe Graeme Walker	5248 3810 / 0419 117758 5248 3927 / 0408483927
March 10/11+	Leopold Lions Club	Graeme Chappell	5250 2187
March 17/18	1 st Barwon Cub Group	Greg Hollett	5241 8006 / 0412 504099
March 24/25	Belmont Toy Library	Jacinta Rodda	5244 4345/ 0411 285570
March 31/Apr. 1	Geelong Bowhunters	Mark Byrne	0418 551198
April 7/8+	Modewarre Scouts	Ken McDonald	0418 524150
April 14/15	Leopold Lions Club	Graeme Chappell	5250 2187
April 21/22	Geelong Highland Gathering Assoc.	Marlene Turnley	5255 5559 / 0407 512672
April 28/29	The Dress Up Place	Julie Hall	0433-553684
May 5/6	Winchelsea Scouts	Ken McDonald	0418 524150
May 12/13	Leopold Lions Club	Graeme Chappell	5250 2187
May 19/20	1 st Belmont Scouts	Scott Barnes	5244 1523
May 26/27	Geelong West Band	Paul O'Toole	5248 1570
June 2/3	Grovedale Girls Guides	Merryn Philpott	5248 0356
June 9/10+	Leopold Lions Club	Graeme Chappell	5250 2187
June 16/17	Belmont Lions Sport Club	Brendan Smith	0430 194933
June 23/24	Oberon South Primary School	Karen Kirby	5243 2997 / 0457 839974
June 30/July 1	Freshwater Creek Fire Brigade	Craig Muller	0425 787

+ This indicates a Public Holiday weekend.

FUNDRAISING BBQ RESPONSE FORM

Group Name: _____

Contact Name: _____

Phone: _____ **mob:** _____

email: _____

Date of BBQ: _____

We confirm that our group will be able to conduct the fundraising BBQ on the above date, as rostered for our group.

Please return this form no later than Friday November 25, 2011:

- Email: kfagg@faggs.com.au

- Mail:
Keith Fagg,
Fagg's Mitre 10,
PO Box 360,
Belmont 3216

- Fax: 5222 2275